



## **Regular Board Meeting**

January 9, 2017, 7:00pm  
Fire Station #3, Barron Rd

### **AGENDA**

1. **Call to Order** – meeting was called to order at 7:05pm with one SHOA guest present (see sign in sheet) and all board members present.
2. **Big Event 2017** – Will be 3/25. Discussion about how much needed to be done this year. Damian reported that so much was done last year, that the trail isn't bad at all this year. He will take pictures of any problem areas in the next few weeks. Cheryl will get with Gary Ives re wording of the application used in previous years for Big Event help and how many students to ask for. Pam will email Damian about what will be needed like gloves, trashbags etc to see about getting them at a bulk discount. Pam will also ask a fellow SHOA member who has a port-a-potty company about use of one at Big Event.
3. **Financial Update and Dues for 2017** – Cheryl reported that the city's new transportation tax does not affect SHOAs, only the individual homeowners. Discussion was made about National Night Out, one member had questioned why they should have to pay for it if they never go. Board consensus was that it adds to neighborhood visibility and community, which enhances the value of all the homes. Discussion was also made regarding the increase of dues by \$10 to \$160 per year. Mark reported that the bulk of the budget was for landscaping of the common areas. Should there be a need for legal action due to renter violation, there would not be enough in the account to prosecute, therefore a small increase in the budget would keep the reserve from depleting.

*MSP to increase dues to \$165 per year starting with 2017.*

Cheryl will be sending out statements within the next few weeks. Discussion was made on whether to take debit cards on PayPal for payment, Mark and Cheryl will check on fee differential. Up until now, the HOA has been absorbing PayPal fees associated with payment for dues, for 2017 on, it will become the homeowner's responsibility and therefore choice whether to use PayPal or not.

4. **Website** – Discussion on new website as well as new software. The current website software is 10-15 years old and very hard (or impossible) to use with new applications. In addition, the old software is no longer supported. A newer type of software, Wix, is



available that allows a domain for emails (ie [secretary@springbrookhoa.org](mailto:secretary@springbrookhoa.org)) so gmail accounts will no longer be needed, no physical computer needed for the software to sit on (currently there is an old computer that is at a HOA member's house), thus will allow for easier transitions between board member changes. It also has a large amount of storage capacity (Marcy will get with Gary Ives about documents from previous boards to scan and upload by year). It also has a form builder that applications for architectural applications, change of personal information etc could be put on the site and done online. It also has the ability to interface with Facebook for announcements and has an easier user interface to make changes as needed. There can also be an option to pay dues on PayPal directly from the SHOA website. Pam will put a template up for board members to review before going 'live'. Mark reported that adopting Wix could potentially save SHOA money due to no need of a new physical computer. Pam also reported that the current logo for SHOA is hard to duplicate and requested to update it to make it more compatible with a Wix website.

*MSP to obtain Wix for three years at \$10.25 per month.*

5. **Adjourn to Executive Session** – Discussion was made regarding homeowners with payment accounts for past due dues that are not being honored (2 homeowners). Cheryl will attempt to connect with them about this to avoid a lien situation. Marcy will ask Gary Ives about the lien situation with one homeowner that has already had a lien filed against the property.
6. Adjourned at 8:10pm.



1/9/17

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<http://springbrookhoa.org>

NAME	ADDRESS
Catharyn Schmittke	3901 Puffin Way



## **Regular Board Meeting**

January 9, 2017 7:00pm  
Fire Station #3, 1900 Barron Rd.

*(Note: Association Members who are not on the Board are welcome to attend all regular and special meetings of the Board, but may not participate in any deliberation or discussion unless expressly authorized to do so by the vote of a majority of a quorum of the Board, in accordance with Article 9.5 of the SHOA Bylaws.)*

### **AGENDA**

1. Call to Order
2. Big Event 2017
3. Financial Update and Raising of Dues to 160.00 from 150.00
4. Website – Finding new ways to update the website.
5. Adjourn to Executive Session

*(Note: Items to be taken up during Executive Session may include possible deed restriction violations and related legal matters.)*

6. Adjourn